**APEC Engineer & International Professional Engineer Application Forms (Chinese Taipei)**

**2024.03.01 revised**

**Including seven (7) forms**

Form 1: Self-assessment for Application Submittal

Form 2: Personal Information

Form 3: General Engineering Experience Report

Form 4: Two (2) Years of Significant Experience

Form 5: Three (3) Elective Experiences Claimed

Form 6: Summary of CPD Activities Claimed

Form 7: Code of Ethics for Chinese Taipei APEC Engineer/IntPE

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| Chinese Taipei places great importance on engineers’ adherence to the IEA required professional competence standards and their efforts towards sustainable development, as represented by the UN SDGs.  Thus, those applying to be qualified as APEC Engineer within Chinese Taipei economy shall be required to demonstrate the following professional competencies\* to the extent reasonably expected and applicable to their work.  1. Ability to apply advanced knowledge and integrate a variety of perspectives to formulate solutions suitable to local conditions  2. Ability to investigate and analyze complex problems using data and information technologies  3. Awareness of the outcomes and impacts of complex engineering activities  4. Ability to recognize the foreseeable economic, social, and environmental effects of complex activities and seek to achieve sustainable outcomes  5. Ability to practice ethically and professionally, taking into due account legal, regulatory and cultural requirements  6. Ability to communicate and collaborate using multiple media clearly and inclusively with a broad range of stakeholders  7. Ability to adapt to emerging technologies and the ever-changing nature of work  8. Ability to make responsible decisions and exercise sound judgement in the course of complex activities  \*NOTE: The required professional competencies are formulated based on the IEA GAPC 4. |

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| **Form 1: Self-assessment for Application Submittal**  (Shadowed blank to be filled out by the Committee) | | | | | | | | | |
| **I hereby confirm that I want to apply for:**  **□ APEC Engineer □ International Professional Engineer (IntPE)** | | | | | | | | | |
| **Discipline Applied** | | |  | | | **Application Number** | |  | |
| **Name of Applicant**  (English, in PRINT) | | |  | | | **Signature**  (English) | |  | |
| **Name of Applicant**  (Chinese, in PRINT) | | |  | | | **Signature**  (Chinese) | |  | |
| According to the requirements set forth in the Guidelines issued by Chinese Taipei Monitoring Committee, I have prepared and submitted herewith this Application Documents ***in TRIPLES*** for applying register with the Committee.  The Application Documents include the following (please check; if enclosed): | | | | | | | | | |
| **Forms** | | | | **Items Checked** | | | | | |
| **1** | **Self-assessment** | | | □ Complete | | | | | |
| **2** | **Personal Information** | | | □ Complete | | | | | |
| **Higher Education**  (Bachelor Degree)  Graduation Year \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | **APEC Engineer** | | | **IntPE** | | |
| □Local:  □Accredited Program  □National University/College  □Private University/College  □Engineering College Post Graduate Degree without bachelor Degree | | | □Local:  Education Criteria for Chinese Taipei IntPE: Higher Education Degrees Accredited by IEET (a signatory member of the Washington Accord in Taiwan); based on the newly updated list of programs successfully accredited and officially announced by the IEET. | | |
| □Overseas:  □FEIAP □Washington Accord  □1st Step Exam of IPEJ  □Eng. Exam by US | | | □Overseas:  With Programs Duly Accredited according to Washington Accord | | |
| **Professional Qualification & Independent Practice** | | | ➊□National Exam.  and Professional Practice | Discipline  *\*related to applied discipline only* | | | | Year Passed  (in A.D.) |
| Professional Practice□Consulting □Construction | | | | |
| ➋□CIE Senior Member | □10(+) years experiences in consulting firm or construction company, among which 5(+) years on managerial position | | | | |
| □been listed in the “Expert Recommendation Databank” of the Public Construction Commission | | | | |
| **3** | **General Engineering Experience** | | | \_\_\_\_\_\_\_\_\_\_\_\_\_ Years \_\_\_\_\_\_\_\_\_\_\_\_ Months Claimed (Min. 7 years) | | | | | |
| **4** | **2 Years of Significant Experience** | | | \_\_\_\_\_\_\_\_\_\_\_\_\_ Years \_\_\_\_\_\_\_\_\_\_\_\_ Months Claimed (Min. 2 years) | | | | | |
| **5** | **3 Elective Experiences Claimed** | | | Total Number of Elective Experiences Claimed \_\_\_\_\_\_\_\_ ( Circle Min. 3 codes) | | | | | |
| Code No. O-1- a, b, c, d O-2- a, b, c O-3- a, b  Code No. O-4- a, b O-5- a, b, c O-6- a, b, c, d, e | | | | | |
| **6** | **Summary of CPD Activities Claimed** | | | Total \_\_\_\_\_\_\_\_\_\_\_\_\_Credit-Hours(CH) | | | | | |
| **7** | **Code of Ethics** | | | □ Signed □ Date of Signature | | | | | |
| I hereby declare that all documents submitted above are true and correct and will assume all consequence and responsibilities arisen out as a result of any untrue statement made in the submitted documents.  **Submitted by (Signature of Applicant) Date** | | | | | | | | | |
| **Date of Application Received** | | DD/ MM/YY | | | | **Checked by**  **Administrator** | |  | |

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| **Form 2: Personal Information** | | | | | | | | | | |
| **Personal Particulars** | | | | | | | | | | |
| **Name (English)** | | Given Name + Family Name | | | | | | 2 inch photo  (Taken within last 2 months) | | |
| **Name (Chinese)** | |  | | | | | |
| **Date of Birth** | | DD/MM/YY (in A.D.) | | | | | |
| **ID No.** | |  | | | | | |
| **Affiliation** | | (English) | | | | | | | | |
| (Chinese, if available) | | | | | | | | |
| **Position\*** | | (English and Chinese) | | | | | | | | |
| **Business Address** | | (English and Chinese) | | | | | | | | |
| **Home Address** | | (English and Chinese) | | | | | | | | |
| **Business Tel.** | |  | | **Fax** | |  | | **Mobile phone** | |  |
| **Home Tel.** | |  | | **e-mail** | |  | | | | |
| **Education Background** | | | | | | | | | | |
| Department | | | Name of Academic institution | | | Graduation Year (in A.D.) | | Degree Conferred\* | | |
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| **Professional Qualification & Independent Practice (**➊ or ➋) | | | | | | | | | | |
| ➊ |  | | Discipline | | Year (in A.D.) | | Issued by | | Certificate No. | |
| Qualification Examination Passed\* (考試及格證書) | |  | |  | |  | |  | |
| Professional Engineer Certificate\* (技師證書) | |  | |  | |  | |  | |
| □Consulting - Professional Practicing License\* (技師執業執照)  -Discipline: -Number: -Expired date: DD/MM/YY (in A.D.) | | | | | | | | | |
| □Construction - Date of Approved Letter Received\* (營造業專任工程人員)  DD/MM/YY (in A.D.) | | | | | | | | | |
| ➋ | CIE Senior Member\*  CIE M’ship No.\_\_\_\_\_\_\_  Since: | | Accumulated working experience\*:\_\_\_\_\_\_\_\_\_\_\_ (years)  Accumulated experience on Managerial Position\*:\_\_\_\_\_\_\_\_\_\_\_\_ (years) | | | | | | | |
| □been listed in the “Expert Recommendation Databank” of the PCC\* | | | | | | | |

**Note: \* Certified photocopy to be attached.**

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| **Form 3: General Engineering Experience Report** | | | | | | | | | | | |
| **Name of Applicant**  (in PRINT) | | |  | | | **Signature** | | |  | | |
| **Organization worked** (English) | | |  | | | **Organization worked** (Chinese) | | |  | | |
| **Starting Month** | | | MM YY (in A.D.) | | | **Ending Month** | | | MM YY (in A.D.) | | |
| **Sum of Engineering Experience** | | | Years Months | | | | | | | | |
| Remarks: 1. Minimum 7 years practical experience in related engineering fields since graduation is required.  2. Describe in a retrospective order, beginning with the most recent one.  3. Use one sheet for each organization.  4. Please fill out the Work No. in serial manner, i.e. 1, 2, 3 for all works.  5. Please refer to Table 5-1 of Attachment 5 for filling out Code Number.  6. Attach certificates in list if available. | | | | | | | | | | | |
| **Work No.** | **Code No.** | **Starting Month** | **Ending Month** | | **Project Name (if available)** | | | **Location** | | **Nature of work** | **Position/Title** |
| **1** | **C-1-a** |  |  | |  | | |  | |  |  |
| **2** |  |  | |  | | |  | |  |  |
| **3** |  |  | |  | | |  | |  |  |
| **4** |  |  | |  | | |  | |  |  |
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| **Certifying Organization and Attester** | | | | | | | | | | | |
| **Certifying Organization** | | | |  | | | | | | | |
| **Address** | | | |  | | | | | | | |
| **Attester**  (in PRINT) | | | |  | | | **Signature** | |  | | |
| **Relationship of Attester to Applicant** | | | |  | | | **Date of Signature** | |  | | |
| **Telephone** | | | |  | | | **E-Mail** | |  | | |

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| **Form 4:** Two (2) Years of Significant Experience | | | | | | | | |
| **Name of Applicant** |  | | **Project Name**  **(if available)** |  | | | | |
| **Work No.**  (refer to Form 3) |  | | **Code No.**  (refer to Table 5-1) |  | | **Position/**  **Title** | |  |
| **Starting Month** | MM/YY (in A.D.) | | **Ending Month** | MM/YY (in A.D.) | | **Period**  **(months)** | |  |
| ➊ Describe in details of your: (1) Personal contribution and responsibilities; (2) Problems faced; (3) Solution found; (4) Engineering judgments made; and (5) Impact generated by such solution and judgments. Please use about 50-200 words. If space is not enough, extra pages may be added and attached hereunder.  *Applicants are urged to describe efforts at complying with requirements stated in section B2, if applicable for the projects they have executed.*  ➋ If necessary, use another sheet for other organization to fulfill requirement. | | | | | | | | |
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| **Certifying Organization and Attester** | | | | | | | | |
| **Certifying Organization** | |  | | | | | | |
| **Address** | |  | | | | | | |
| **Attester**  (in PRINT) | |  | | | **Signature** | |  | |
| **Relationship of Attester to Applicant** | |  | | | **Date of Signature** | |  | |
| **Telephone** | |  | | | **E-Mail** | |  | |

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| **Form 5: Three (3) Elective Experience Claimed** | | | | | | | |
| **Name of Applicant** |  | | **Project Name**  **(if available)** | |  | | |
| **Work No.**  (refer to Form 3) |  | | **Code No.**  (refer to Table 5-2) | |  | **Position/**  **Title** |  |
| **Starting Month** | MM/YY (in A.D.) | | **Ending Month** | | MM/YY (in A.D.) | **Period**  **(months)** |  |
| ➊ Describe in details of your: (1) Personal contribution and responsibilities; (2) Problems faced; (3) Solution found; (4) Engineering judgments made; and (5) Impact generated by such solution and judgments. Please use about 50-200 words. If space is not enough, extra pages may be added and attached hereunder.  ➋ One sheet for one project. | | | | | | | |
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| **Certifying Organization and Attester** | | | | | | | |
| **Certifying Organization** | |  | | | | | |
| **Address** | |  | | | | | |
| **Attester**  (in PRINT) | |  | | **Signature** | |  | |
| **Relationship of Attester to Applicant** | |  | | **Date of Signature** | |  | |
| **Telephone** | |  | | **E-Mail** | |  | |

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| **Form 6: Summary of CPD Activities Claimed for Year \_\_\_\_\_\_\_\_\_**  Referring to Attachment 6: Criteria of Continuing Professional Development, use the table below as a summary of those records.  Relevant certificates shall be also attached for review. (**Use one sheet for each year**) | | | | | | |
| **Activity** | **Date** | **Type** | **CPD Activity/**  **Topic/Provider** | **Actual Hours** | **Credit-Hours** | **Certificates Attached** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
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| **18** |  |  |  |  |  |  |
| **19** |  |  |  |  |  |  |
| **20** |  |  |  |  |  |  |
| **Total CPD Credit-Hours for year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | |  |
| **Signature of Applicant** | | | | | |  |

## Form 7: Code of Ethics for Chinese Taipei APEC Engineer/IntPE

Those admitted as qualified APEC Engineers & International Professional Engineers (IntPEs) within the Chinese Taipei economy shall adhere to the fundamental principles of their respective profession guided by the norms of conduct consistent with following principles of ethics:

**1. Responsibility to the Society**

* Strictly Adhere to the Law: comply with all laws and regulations, to ensure public safety and health, and to enhance public welfare.
* Respect Nature: actively contribute to sustainable development\*, protect the natural environment and ecological balance, treasure all natural and other resources and seek their most efficient and waste free use.
* Promote Diversity and Inclusion: be committed to inclusive communication which values gender equality and embraces stakeholders from diverse cultural, societal, ethnic, and other backgrounds and advocates mutual understanding and respect.

**2. Responsibility to the Profession**

* Dedication to Professionalism and Duty: consistently apply professional knowledge, adopt good engineering practices, and fulfill professional duty.
* Be Creative and Open to Lifelong Learning: acquire the latest technological knowledge while at the same time seeking to stay informed on non-technical issues (such as ethical, sustainability, legal, political, economic, societal), strive to improve skills and raise the standards of product quality.
* Ensure that they only undertake tasks for which they are competent.

**3. Responsibilities to the Client**

* Render Services with Integrity: serve with all competency and dedication, protect with professional attention the interests of the Client, while at the same time remembering the interests of society and sustainability.
* Faithfully Seek Mutual Benefits: establish mutual trust, secure win-win consensuses, realize the role of engineering as a force for good.

**4. Responsibilities to the Colleagues**

* Cooperate with Specialists in Other Fields: work proactively and inclusively with professionals from relevant technical and non-technical disciplines, emphasize coordination and cooperation using various technical tools and media, continuously improve efficiency of execution.
* Ensure the Continuity of the Professional Contributions: dedicate to self-encouragement and mutual strengthening for advancement of engineering practice, pass on technical experiences to and encourage younger professionals.

*\* As represented by the 17 UN Sustainable Development Goals (UN-SDG)*

I shall obey and be bound by the above Code.

Signature:

Date:

**(END OF APPLICATION FORMS)**